

**BOARD OF SELECTMEN
MEETING MINUTES
11/8/11**

JES ——— SM

The Board of Selectmen met in the Town Hall, Joseph F. Bilotta Meeting Room as scheduled with Paula Bertram, Steven M. deBettencourt, Ernie Sund, Tom Alonzo, Dave Matthews and Town Manager Kerry Speidel present. Meeting opened at 6:15 P.M. with Gerry Galena and representatives from Casella. Recessed at 6:50 pm and reconvened @ 6:52 pm with the Pledge of Allegiance

PUBLIC COMMENT

Baron Bowser 512 West Townsend Road regarding the solar farm that has been a major discussion with the Planning Board and in the springtime he became aware that 651 Chase Road became the site for a solar farm and will be utilized as an access point to construct a road through the wetlands and will be placed right adjacent to his property. Is questioning how this has come about with residentially zoned land and he was informed from the Planning Board that it was now out of their hands. He has since sent a letter to both Representative Benson and Senator Flanagan, noted that this major construction of solar panels is going to be right outside his kitchen window and doesn't how this can be done. He was advised by Senator Flanagan that this is not a state issue but a local issue and suggested that he take it up with the Board of Selectmen and Town Clerk. Doesn't understand why it's being placed right outside his property and doesn't understand where we're at here. Would like to have an audience with the board in the future on how this came about. Seems that today, he's the sacrificial lamb and doesn't understand what the Planning Board is saying, questioning where does he go, who can he talk to. This is pretty massive construction that they're talking about.

Paula did investigate after the Planning Board meeting and met with Marion Benson, Planning Director, under Chapter 40A Section 3, there is a requirement right now according to the by law that we've adopted, these farms have a "by right" ability to place these regardless of zoning. Note that there is a commercial component of the property and know that they've increased the buffer to 190 feet. However, unclear whether it's a blanket "by right" clause, know that under our by-law there is no provision that establishes areas for this type of farm. Paula has called Steve Marsden who was the prior Chair on the Green Community Task Force and Marion is following up with Senator Flanagan. The question that Paula had with Marion earlier was whether there was anything we could do with regards to this applicant and according to her, there is not. Noted that there is now a question on whether the large solar farms fall under Chapter 40A, Section 3 and we, as a community, need to look at this.

Dave noted that as this is not on our agenda, we will need to schedule discussion on this for a future date, one that would involve the Planning Board.

Kerry, next week we are scheduled to meet with the Planning Board on the Summer Street Overlay and perhaps we could fit this in. Paula would also like to get the input from Town Counsel on whether this commercial type of photovoltaic farm can be put in a residential area.

John Whelan of 526 West Townsend Road, commented that when he moved into town 10 years ago, they knew that they had the possibility of someone developing near us and as such they've spent thousands of dollars in designing their property and the second floor was designed to overlook their property. Now they will be at the top of his property looking out over 15 acres of solar arrays. That doesn't belong in a residential neighborhood, you don't clear cut in a residential neighborhood, it's all about the money they're going to get back from the town, they're about making a profit in short term. He's in it for the long haul and really doesn't appreciate that this can be allowed in a residential area. Kerry will discuss this with Town Counsel and the Planning Director tomorrow.

Annekje Van de Water, resident of Lunenburg, daughter is a student @ Passios Elementary School and a member of Pro Athletics in Leominster are requesting permission to have a boot drive for Saturday, November 19th; everyone would wear white or reflective vests. The group is scheduled to go to Atlanta and Dallas Texas for cheering competitions; all members are from the tri-town area and they need to raise between \$10K to \$15k in order to go to these competitions. They are the only team this young to complete from this area in Dallas.

Dave's concern is that right now, we're looking at two boot drives in the month of November, possibly three and worries about charitable burnout.

Tom commented that you don't actually stop people, it's voluntary, no requirement to give. Hear Dave's concerns and it's either that or we start "cherry picking" and really doesn't have an issue with allowing these functions.

Dave commented that the other group requests are a town wide offering versus this function.

Ernie, agrees with Mr. Alonzo but also has safety concerns and think they have to look at the hazards and have a real good plan. Suggested traffic cones, something to highlight their being there as he doesn't want to see anyone hurt, very dangerous intersection, some cautions that have to be done there. Noted that the board may want to address scheduling times and how many can be done in a months period and where etc.

Annekje noted that this is a non-profit organization.

Steve doesn't have a strong feeling either way, would request that they all have reflective vests on. Paula shares Mr. Matthews concerns and noted that we may want to look at a policy to look at specifying procedures and standards.

Dave asked for a recommendation from the board.

Paula move to approve roadblock request for Saturday, November 19th from 9:00 am to 3:00 pm at the intersection of Whalom Road and Electric Avenue. Board voted to approve.

Tom commented on the recent editorial in the Sentinel & Enterprise on the response from Unitil, pointed out that people getting out behind a movement with a specific goal in sight can have an incredible effect and attributed the recent improved response from Unitil was a direct result of this involvement. Would like to see that those communities that were so affected from this recent storm, get involved with the legislature to keep the pressure on to pass this legislation that would allow communities to make their choices to best serve their communities.

ANNOUNCEMENTS

1. Yard Waste Days - The Lunenburg Landfill, off of Youngs Road will be open for consecutive Saturdays, OCTOBER 15TH – NOVEMBER 19TH 8:00 a.m. to 4:00 p.m. Guidelines for disposal of yard waste for Lunenburg residents: Acceptable material: grass clippings, bark mulch, wood chips, leaves, brush (with a diameter not to exceed 3 inches...unlimited length). Shrubbery and plantings; with the same restrictions. Any container; bags, boxes, barrels, trashcans, tarps, flower pots, etc., must be removed and taken by the resident. No household garbage, trash, or rubbish of any kind will be accepted. No materials within the Landfill area; sand, stone, gravel, etc. are to be given away or sold. Access will be restricted to the disposal area. Commercial landscapers will not be allowed to dump. Open to Lunenburg residents only. Travel permitted only on Town easement. No trespassing on Tri-town Landing Development. Storm debris will also be accepted.

2. Last two HHW Events held at the DEVENS REGIONAL HOUSEHOLD HAZARDOUS PRODUCTS COLLECTION CENTER, 9 Cook St., Devens - www.DevensHHW.com - (978) 501-3943 - fees for disposal are scheduled for Wednesday, December 7th & the following Saturday, December 10th @ 9:00 AM to 12:00 PM (weather permitting. OPEN TO RESIDENTS AND PRE-REGISTERED BUSINESSES OF MEMBER TOWNS ONLY, Ayer - Bolton - Devens - Groton - Harvard - Lancaster - Littleton - Lunenburg – Townsend. Proof of residency is required.

3. Reminder to residents on the “BlackBoard Connect” service - directed to the Town's website for changes/and information for notifications through the Blackboard Connect service.

APPOINTMENTS

1. MRPC Representative to review MPO Sub-Region Representative – George Snow, Planner, from Montachusett Regional Planning Commission, presented the attached handouts with information on the Metropolitan Planning Organization. Reviewed the MPO Sub-region selection process per the attached handout. George also presented a CD on the Regional Transportation Plan. Kerry questioned if this is a new position as currently Ayer is the representative for this sub-region. Noted that this is the funding area where we will be looking to for the Summer Street improvements so it would be ideal if Lunenburg would have the representative at this point. All four communities in the sub region meet and decide who will be the representative and according to George, MRPC facilitates the process and sets up the meeting between the four communities. Next step for the town is to submit one name for consideration. Board will address this at their meeting next week. MRPC would like to have the meeting for the MPO Selection sometime in January 2012.

CURRENT BUSINESS

1. 6:15 p.m. Gerry Galena, Casella Waste Management - Kerry informed the board that the only trucks running in town on Monday are for private subscriptions. About a month ago, Casella asked about the possibility of providing town service Monday – Friday, rather than the current Tuesday - Friday. Another reason is that there are a number of residents who have stated they would come over to the town's program if it was offered on Monday.

She has asked around to determine why the Town went Tuesday - Friday, instead of Monday - Friday, and haven't found anything more than it was easier to keep track of who was in town. She noted that we struggle with funding this program each year, so anything reasonably done to increase participation, on its face seems like a good idea. She has advised Casella that if any change is agreed to, Casella would be 100% responsible for directly notifying residents.

Gerry Galena was present with representatives from Casella to discuss the possibility of providing service Monday through Friday instead of the present schedule of Tuesday through Friday. The main reason given was that the routes based upon 4-day service are too long and the driver isn't able to finish up until 4:30 - 5:00 p.m., rather than 3:30 - 4:00 p.m., which is Casella's preference. Casella stated that they now have the new split trucks and noted that this is a safety issue. Casella doesn't want trucks out during twilight and/or peak commuting hours. Their trucks are going back to Auburn and would like to have their trucks off the road by 2:00 PM. Will let everyone know before time, by flyers, newspapers town website and are willing to go back to pick up those residents that may be missed during the changes. Operate now from 7:00 to 4:30 Tuesday through Friday and would like to change to 7:00 to 2:00 Monday through Friday.

Center of Town would be the Monday route, and some of the stops from Friday may change over to Monday, they would like to get congested area of the town picked up on Mondays. Most of the changes will be a one day change, if they're on Wednesday now, they

may change to Tuesday. Noted school buses for the most part start their routes @ 2:30 so changes would eliminate interfering with the school bus schedule. Currently they have a street count, but not a resident count, which they can get. They believe that about 25% of participants may be affected. Would be able to give the day changes to the town by the end of the week. They would do a mailing to the entire streets.

Dave questioned the benefits to the townspeople as we've just changed haulers and as such is hesitant to jump in. What can we explain to people we're benefitting from this change. Per Casella, getting these trucks off the street before dark and not being around when traffic is congested.

Would be beneficial if Casella were able to provide information on the number of residents that are participating over a set period of time.

According to Steve the biggest reason we went with the Tuesday through Friday pickups was for the private haulers and questioned if you see an issue with them.

Casella noted that their trucks have the split body and the operator is not picking up black bags. As far as picking up another competitors bags that wouldn't happen as people who have the private haulers wouldn't be buying the yellow bags and then paying a private hauler. May gain some subscribers and doesn't really see an impact as they've designed the Monday pickup to be the center of town. Longest road that they'd be doing on Monday will be all of Leominster Road. Operationally they're trying to get out of town before the school buses, by 1:00 to 1:30 pm, would be best to get the trucks off the roads.

Monday Holidays would just throw the schedule off by one day, Monday would go to Tuesday etc., and Friday would be on Saturday.

Kerry would like the counts taken over a period of time as the biggest problem is knowing the number that actually participate in order to competitively price the cost of the program. Paula questioned if there would be a way to do two different counts, one for trash and another for recycling. Casella could do this but would have to be done over a period of time, couldn't be done in the same week.

Tom has no problem with the change but doesn't think December 1st gives enough time, should be looking at 30 days and would like to have the counts for a set period, first two weeks for a couple of months, 5 to 6 months. Would like to see a range as they may change seasonally etc. Questioned when you bid this, didn't this come up to you then. Gerry noted that Casella didn't have the split truck then but now with the split truck the routes take longer and the reason is just trying to get the trucks off the road as soon as possible.

Board's biggest concern is that we absolutely have to notify as many people as we can.

Casella will develop a plan to present to Kerry for the board and would like to shoot for January 1st. They will also send out flyers with the drivers.

Kerry would like to have the counts two weeks for each, a quarter. Would like to think about this a little bit more.

Paula would like to have it done more than once a quarter and Kerry suggested monthly for the rest of this fiscal year and then go to quarterly.

Board overall doesn't have a problem with the change and Kerry will put something in writing for the board to act on.

2. Authorize BAN Sale, \$1,300,000. for DPW Renovation Expansion Project - Treasurer/Tax Collector, Jeff Ugalde submitted a Bond Anticipation Note for the DPW Facility Remodeling for total \$1,300,000.00 for the board's authorization. The Town has already paid over about \$300,000 and as they plan on being able to have the project completed by the end of the year this financing is needed in order to get the contractor paid in a timely manner. Tom move to authorize the sale of Bond Anticipation Notes in the amount of \$1,300,000, dated November 9, 2011 to mature on June 29, 2012 to Eastern Bank at a rate of 0.80% and to authorize execution of all documents necessary to complete the sale, Steve seconded, voted unanimously to approve. Documents signed by board.

3. Minutes – Board of Selectmen Regular session for 11.1.2011 reviewed and signed.

Warrants - #10P 12, 11/7/2011 - \$654,412.79, #28 12, 11/8/2011 - \$294,888.53 and #29 12, 12/11/2011 - \$148,805.83 reviewed and signed.

Action File Issues - none

4. Committee Reports –

➤ Tom, Finance Committee meets this Thursday. Noted that there was a meeting of the Broadband Connect last night and about 30,000 poles will be installed for the "backbone" and will need to be licensed by the owner, be it verizon or comcast. The project is on track, next year will be most of the construction and getting to residents and businesses. July of 2013 is when it is expected to be completed by, will be beneficial to the whole state.

➤ Paula noted that there was a number of issues addressed at the Planning Board meeting on the design standard language. A public hearing will be held on November 21st on both of the zoning articles that have been presented. Televised here at 6:30. Noted that the draft that was submitted will be changing and the board will like to have copies when we receive. Also discussed was the Tri-Town project, which is commencing with Building #3 and that they will be discussing the fire access to the property. Concern is about the photovoltaic project and the impact that the TriTown project will have on the towns' landfill photovoltaic project.

Kerry commented that the water pressure was sufficient for the first two buildings, the issue is that the water from Fitchburg goes through a meter pit. The infrastructure needs to be phased up to increase the water pressure. Approximately about a couple of

hundred feet of piping will need to be addressed. The line issue is the City of Fitchburg, they (Tri-Town) are one of our customers on this line (currently 3 customers total).

- Paula noted that the Master Plan is on hold and the Planning Board will be meeting only once in December, on the 12th.
- Steve, DPW Building Committee is scheduled to meet this Thursday for updates basically on the construction up to date. Sewer Commission is completing their smoke testing, there are no current plan for expansions to the system.
- Board is questioning any movement on the IMA as they have not heard anything on setting up of a meeting with the City of Fitchburg.
- Dave, School Reorganization Committee is scheduled to meet on December 7th and looking at whether the school could combine two schools versus new construction, still in the early stages. They are hoping to have information for spring but are still waiting to hear from the State MSBA.

5. Department Reports - none.

6. Town Manager Reports – Kerry reviewed the attached summary on the future meeting agenda's.

- Streetlight update, due to the storm we haven't been able to get out to verify and will place on the agenda for next week or the week following.
- Storm related activities/storm debris; President Obama provided a Presidential Disaster Declaration for a portion of MA, including Worcester County on November 1, 2011. This declaration means that we are eligible for federal emergency assistance, but not for expense reimbursement. The assistance we have received to date is 70 hours' worth of work from bucket truck crews. The crews have been invaluable since we do not have any bucket trucks in our fleet. To date, we have had 1 – 3 trucks in town, since mid-week. Our DPW crew has been working with the bucket trucks, as they just remove the hangers. The crews have been out working this week and the cost for this 70 hours of work is being paid 100% by FEMA.

Preliminary Damage Assessment teams are being assigned to survey affected communities to quantify total damage and estimate preliminary costs, in an attempt to determine whether or not the required thresholds are met, which would qualify us for FEMA reimbursement [75%]. Prior to this determination made, any debris removal costs would be borne 100% by the town. As such, we are not removing any debris at this time. As you know, the Landfill has been open on Saturdays from 8:00 a.m. – 4:00 p.m. for debris drop off, this will continue until November 19th.

At this time, we estimate 5,000 – 7,500 cubic yards of storm debris, on both public and private property. If this is accurate, total removal costs would be \$155,000 – \$232,500. If FEMA reimburses 75%, the remaining cost to the Town would be \$38,750 – \$58,125. Since this funding is not included in the FY12 budget, I would be looking for BOS endorsement prior to proceeding. There is a statewide contract we could use, which would satisfy all procurement requirements, and we are prepared to move forward as soon as possible.

Dave noted that some other town's are doing the clean-up and questioned whether they are assuming this at their own costs. According to Kerry and based upon the guidelines that have been put together, that work wouldn't be eligible for reimbursements.

Tom questioned if we have any estimate on when MEMA will be making a determination and Kerry believes that they will be doing this, this week. Steve questioned whether it would be prudent to utilize the State Bid as well as our DPW to continue to do debris removal. Kerry noted that they were out there this weekend and are out there doing what they can do and will continue in the debris removal.

Paula noted that we really have to encourage residents to bring it to the landfill during the "yard waste days" if they are able to and realize that we have to clean up the debris, questioned whether the Town Manager can address where we are going to get the funding. Per Kerry would recommend that we use the snow and ice appropriation, also the 12½% that we're expecting from the State for the reimbursement from the 2008 ice storm. Add discussion on this to next week's agenda.

OLD BUSINESS

1. Review of Warrant Articles for Special Town Meeting – Kerry prepared a schedule to review the articles at future board meetings.

Dave would like to have the Stretch Code article in before the the zoning articles. Public Hearing from the Green Communities Task Force is scheduled for November 17th.

Tom will be absent for the 11/22/11 meeting.

Kerry informed the board that on October 6, 2011, she received the attached bill from Attorney Dan Hill, and dated July 11, 2011, which is largely for reimbursement of copying costs associated with the Superior Court filing (Hollis Hills). Upon receipt, she contacted Attorney Hill to inquire as to why we had just now received this bill and was advised by him that it was sent out in July and he did not know why it had not been received earlier. The Town Accountant can only pay prior year bills up to July 15 of the following fiscal year. Any payments thereafter must be approved by Town Meeting, by a 9/10 majority. In order to fund this bill, she suggests reducing the FY12 appropriation for Legal Services from \$125,000, by \$8,265, to \$116,735. As such, this article should be taken up after the FY12 Budget Adjustment Article. Tom recommend approval, Paula seconded, voted unanimously.

Article D is a request to rescind the sum of \$456,927.87, the remaining authorization, from Article 16 of the May 6, 2006 Annual Town Meeting Warrant for engineering, permitting, and construction of drinking water and wastewater improvements at Meadow Woods Mobile

Home Park, this was for engineering permitting and that project has been completed, closed out and permanently financed. Project came in under budget and the only way to write off of our books is to have town meeting rescind the remaining authorization. Tom recommends approval of the article, Paula seconded, voted unanimously.

Kerry submitted the proposed 2012 budget adjustment, "change in projection from 5/7/11 ATM to present", attached.

Tom move to recommend approval of the adjustments presented for the FY2012 Town budget, Paula seconded, voted unanimously to approve.

COMMITTEE APPOINTMENTS/REAPPOINTMENTS/RESIGNATIONS

EXECUTIVE SESSION

UPCOMING MEETING SCHEDULE

November 15, 2011

November 22, 2011

Being no further business board voted unanimously to adjourn Regular Session at 8:35 P.M.

Respectfully submitted,

Laura Caron-Gustus, Chief Administrative Assistant
Board of Selectmen

Montachusett Metropolitan Planning Organization (MPO) Subregion Selection

What is the MPO?

A Metropolitan Planning Organization (MPO) is a federally-mandated and federally-funded transportation policy-making body made up of representatives from local government and transportation agencies with authority and responsibility in metropolitan planning areas. Federal legislation in the 1960's required the formation of an MPO for any urbanized area (UA) with a population greater than 50,000. MPOs were created in order to ensure that existing and future expenditures for transportation projects and programs were based on a continuing, cooperative and comprehensive (3C) planning process. Federal funding for transportation projects and programs is channeled through the MPO.

There are five core functions of an MPO:

1. Establish and manage a fair and impartial setting for effective regional decision making.
2. Use data and planning methods to generate and evaluate transportation improvement options and alternatives.
3. Develop and update a fiscally-constrained Long Range Transportation Plan (LRTP) for the metropolitan area covering a planning horizon of at least twenty years.
4. Develop a fiscally-constrained Transportation Improvement Program (TIP) of improvements to achieve area goals.
5. Involve the general public and all significantly affected sub-groups in the four essential functions listed above.

In creating the requirements for MPOs, Congress identified several key reasons why MPOs are essential:

1. Transportation investment means allocating scarce federal and other transportation funding resources appropriately;
2. Planning needs to reflect the region's shared vision for its future;
3. Adequate transportation planning requires a comprehensive examination of the region's future and investment alternatives; and
4. An MPO is needed to facilitate collaboration of governments, interested parties, and residents in the planning process.

MPO staff assists the MPO board by preparing documents, fostering interagency coordination, facilitating public input and feedback, and managing the planning process. The MPO staff may also provide committees with technical assessments and evaluations of proposed transportation initiatives. For the Montachusett MPO, the MRPC serves as staff.

A technical advisory committee may also provide recommendations to the board on specific strategies or projects. An advisory committee may also provide technical analysis, specialized knowledge, and citizen input on specific issues. For the Montachusett MPO, the Montachusett Joint Transportation Committee (MJTC) serves in this capacity.

What are the Major Documents Required of the MPO?

The Unified Planning Work Program (UPWP): The UPWP is a budget and planning tool that lists the transportation tasks to be performed by the MPO staff. The UPWP reflects local issues and strategic priorities. The UPWP covers a one year period and is updated annually.

The Long-Range (or Regional) Transportation Plan (LRTP or RTP): The RTP a statement of the ways the region plans to invest in the transportation system. Per federal regulations, the plan shall "include both long-range and short-range program strategies/actions that lead to the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods." The RTP is developed/updated every 4 years.

The plan addresses:

- Policies, strategies, and projects for the future;
- A systems level approach by considering roadways, transit, nonmotorized transportation, and intermodal connections;
- Projected demand for transportation services over 20 years;
- Regional land use, development, housing, and employment goals and plans;
- Cost estimates and reasonably available financial sources for operation, maintenance, and capital investments. The RTP must be fiscally constrained; and
- Ways to preserve existing roads and facilities and make efficient use of the existing system.

Transportation Improvement Program (TIP): In the TIP, the MPO identifies the transportation projects that it plans to undertake over the next four federal fiscal years. All projects receiving federal funding must be in the TIP. The TIP is the

region's way of allocating its limited transportation resources among the various capital and operating needs of the area, based on a clear set of short-term transportation priorities.

Under federal law, the TIP:

- Covers a minimum four-year period of investment;
- Is realistic in terms of available funding and is not a "wish list" of projects. This is known as fiscal constraint;
- Conforms with the State Implementation Plan (SIP) for air quality in nonattainment and maintenance areas;
- Is approved by the MPO; and
- Is incorporated directly, without change, into the Statewide Transportation Improvement Program (STIP).

Who is the Montachusett MPO?

The voting members of the Montachusett Metropolitan Planning Organization consist of the following officials or their designees:

- the Secretary and Chief Executive Officer of the Massachusetts Department of Transportation
- the Administrator of the Highway Division of the Massachusetts Department of Transportation
- the Chairman of the Montachusett Regional Planning Commission
- the Chairman of the Montachusett Regional Transit Authority
- the Mayor of the City of Fitchburg
- the Mayor of the City of Gardner
- the Mayor of the City of Leominster
- Four Representatives from the four identified Subregions of towns in the MRPC region
 - Subregion 1: Athol, Hubbardston, Petersham, Phillipston, Royalston, Templeton, Winchendon
 - Subregion 2: Ashburnham, Ashby, Groton, Townsend, Westminster
 - Subregion 3: Ayer, Harvard, Lunenburg, Shirley
 - Subregion 4: Clinton, Lancaster, Sterling

The Montachusett MPO currently meets the second Wednesday of the month at 1:00 PM at MRPC Offices, MART Garage & Maintenance Facility, 1427R Water Street, Fitchburg, MA 01420. The next scheduled meeting is November 9, 2011.

What is the MPO Subregion Selection Process?

1. MPO staff meets with the Chief Elected Officials (CEO) and solicits from CEO's potential candidates to represent their subregion on the MPO. At the same time, solicit potential designee for the MPO representative candidate.
2. Convene special meetings or caucuses of CEO's to review, discuss and select subregion MPO representative and alternate. The alternate will be from a different community than the selected MPO representative.
3. Official designees for the Representative and the Alternate will be identified at the selection/caucus meetings. In addition, at the meeting the Subregions will seek to determine the process for communication with member communities regarding MPO proceedings.

The Subregion representative will serve a three (3) year term on the MPO.

What is Needed from Your Community?

1. The name of a Board of Selectmen member willing to serve as the Subregion representative on the MPO.
2. The name of an official designee (i.e. town planner, DPW superintendent, other town official, etc.) who could represent the official Subregion representative at a MPO meeting.

A selection/caucus meeting will be scheduled in November/December 2011 at a mutually convenient location.

Please submit any names to: Brad Harris, MRPC bharris@mrpc.org (978) 345-7376 ext. 311

Sources: - U.S. Department of Transportation: *A Briefing Book for Transportation Decisionmakers, Officials, and Staff* (www.planning.dot.gov/documents/BriefingBook/bbook.htm)
 - Wikipedia: Metropolitan planning organization (en.wikipedia.org/wiki/Metropolitan_planning_organization)
 - MRPC: *Montachusett MPO Memorandum of Understanding*
 - MRPC: Montachusett Metropolitan Planning Organization Subregion Representative Selection Process

Change in Projection from 5/7/11 ATM to Present

Revenues

New Growth Estimate	\$ 75,377.00
Change in Levy Limit Calculation	\$ 3,503.00
Supplemental State Aid	\$ 64,672.00
Cherry Sheet Revenue	\$ 29,108.00
Certified Free Cash	\$ -
Local Receipts	\$ -
	\$ 172,660.00

Expenditures

Cherry Sheet Offsets	\$ (7,519.00)
State & County Assessments	\$ (4.00)
Choice/Charter Assessments	\$ (71,386.00)
Court Judgement	\$ (90,000.00)
Ice Storm Deficit	\$ -
Salary Reserve Approp Adj	\$ (3,751.00)
Summer Street Article	\$ -
Cruiser Article	\$ -
Police Detail Fund Article	\$ -
	\$ (172,660.00)

Surplus/(Deficit)	\$ -
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	FY10 BUDGETED	FY11 BUDGETED	FY12 BUDGETED	EXPENDITURES	FY10 BUDGETED	FY11 BUDGETED	FY12 BUDGETED
PROPERTY TAXES							
Prior Year Levy Limit	\$ 15,890,966.00	\$ 16,418,410.00	\$ 17,017,602.00	Maturing Debt	\$	\$ 1,771,355.00	\$ 1,938,212.00
2 1/2% Increase	\$ 393,855.54	\$ 407,945.48	\$ 425,440.00	Interest/Issuance Costs on Debt	\$	\$ 892,946.00	\$ 959,589.00
Estimated New Growth	\$ 130,170.00	\$ 188,732.00	\$ 425,377.00	Gen Gov Unclassified	\$	\$ 2,152,356.00	\$ 2,427,366.49
Debt Exclusions	\$ 1,012,305.00	\$ 991,724.00	\$ 977,796.00	General Government	\$	\$ 1,153,128.00	\$ 1,201,152.00
				Central Purchasing	\$	\$ 41,612.00	\$ 41,650.00
TAXES: Total	\$ 17,427,296.54	\$ 18,006,811.48	\$ 18,846,215.00	Protection	\$	\$ 2,230,948.00	\$ 2,372,821.00
				Health & Sanitation	\$	\$ 64,173.00	\$ 66,361.00
STATE PROVIDED FUNDS				Public Assistance	\$	\$ 103,452.00	\$ 114,986.00
Cherry Sheet/State Aid	\$ 6,004,013.00	\$ 5,976,405.00	\$ 6,001,062.00	Department of Public Works	\$	\$ 1,256,036.00	\$ 1,304,418.00
Police Career Incentive	\$ 11,495.00	\$ 5,914.00	\$ -	Schools	\$	\$ 15,083,297.00	\$ 15,224,200.00
Subtotal State Aid	\$ 6,015,508.00	\$ 5,982,319.00	\$ 6,001,062.00	Library	\$	\$ 303,099.00	\$ 329,791.00
				Recreation	\$	\$ 2,500.00	\$ 2,500.00
				Omnibus Total	\$	\$ 25,054,902.00	\$ 25,933,046.49
PROJECTED LOCAL RECEIPTS				Changes to FY09 Budget (FY10 Recap)	\$	\$ (78,038.00)	\$
Local Receipts	\$ 2,215,343.00	\$ 2,432,666.00	\$ 2,439,123.00	Changes to FY10 Budget (FY11 Recap)	\$	\$ 169,354.89	\$ 19,000.00
Subtotal Receipts	\$ 2,215,343.00	\$ 2,432,666.00	\$ 2,439,123.00	CHERRY SHEET CHARGES			
OTHER REVENUES				Cherry Sheet Offset	\$	\$ 360,982.00	\$ 413,943.00
Overlay Surplus				State & County	\$	\$ 135,718.00	\$ 129,010.00
Free Cash		\$ 239,841.00		Choice/Charter Assessments	\$	\$ 567,691.00	\$ 610,318.00
Unexpended Articles	\$ 27,601.81	\$ 22,785.00		Changes to FY09 Assessments	\$	\$ (134,287.00)	
Borrowing	\$ 112,500.00	\$ 110,000.00	\$ 405,000.00	Subtotal CS Charges	\$	\$ 930,104.00	\$ 1,153,271.00
Stabilization Fund	\$ 559,058.00	\$ 213,252.00	\$ 559,057.00	Allow for Abatements/Exemptions	\$	\$ 141,583.39	\$ 124,378.48
MSBA Reimbursements	\$ 121,950.00	\$ 802,490.00	\$ 803,485.00	Wore Cty Retirement Assessment	\$	\$ 528,137.00	\$ 583,808.00
ARRA Funding - School	\$ 1,897.00	\$ 62,779.00	\$ 62,781.00	Tax Title	\$	\$ 3,500.00	\$ 5,500.00
ART 5 5/5/08 (5/1/09 FY10 Recap)	\$ (174,492.00)			Layoffs			
FY2009 Revenue Reduction (5/1/09 FY10 Reca	\$ 13,409.89						
FY10 Unexpended Articles (FY11 Recap)							
Trust & Special Revenue Funds				Capital Articles	\$	\$ 233,950.00	\$ 317,785.00
Sewer Enterprise	\$ 30,715.00	\$ 30,715.00	\$ 30,715.00	General Fund Articles	\$	\$ 60,580.23	\$ 15,000.00
Transfer from Meadow Woods Bett (FY11 Reca	\$ 155,945.00			Teachers Deferral	\$	\$ 18,108.00	\$ 18,107.00
Sewer Betterments	\$ 726,968.00	\$ 802,490.00	\$ 803,485.00	May 2008 STM Appropriations	\$	\$ -	\$ -
Water Betterments		\$ 62,779.00	\$ 62,781.00	FY09 Articles STM	\$	\$ 4,654.25	
Sale of Real Estate Revolving Account				FY09 Articles ATM	\$	\$ 35,075.00	
Subtotal Other Revenue	\$ 1,575,552.70	\$ 2,040,919.00	\$ 1,861,038.00	Capital Program			
				Court Judgements	\$	\$ 27,500.00	
Other Financing Sources				Snow & Ice Deficit	\$	\$ 51,100.02	
Capital Improvement Fund				Ice Storm Deficit	\$	\$ 143,591.49	
Septic Loan Revenue	\$ 10,872.00	\$ 10,872.00	\$ 10,872.00	Court Judgements			
				11/30/10 STM Articles			
				Prior Year Expense			
Enterprise Funds	\$ 814,352.54	\$ 939,495.26	\$ 870,032.40	Transfer to Stabilization Fund 11/15			
				Recycling Enterprise Deficit	\$	\$ 115,161.48	
				Enterprise Funds	\$	\$ 814,352.54	\$ 870,032.40
TOTAL REVENUE	\$28,058,974.78	\$29,413,082.74	\$30,028,342.40	TOTAL EXPENDITURES	\$ 28,058,924.78	\$ 29,413,082.74	\$ 30,028,342.40
FY2012 REVENUE EXPENDITURE PROJECTION ACTUAL CS (2)11/18/2011				Credit/(Debit)	\$0.00	\$0.00	(\$0.00)

Law Offices of

Daniel C. Hill

31 Fifth St.

Charlestown, MA 02129

Voice: 617-242-0004

Fax: 617-307-9010

E-mail: dhill@danhilllaw.com

Invoice

Invoice #: 928

Invoice Date: 7/11/2011

Due Date: 8/10/2011

RECEIVED

OCT - 6 2011

SELECTMEN'S OFFICE

Bill To:

Town of Lunenburg
Zoning Board of Appeals
Ritter Memorial Building
960 Mass Ave.
Lunenburg, MA 01462

Matter: **Hollis Hills 40B**

<u>Date of Service</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
6/1/2011	DCH Letter to HAC re: status report; emails re: scheduling negotiation meeting.	0.3	185.00	55.50
6/3/2011	DCH Emails re: scheduling negotiation meeting.	0.2	185.00	37.00
6/7/2011	DCH Telephone conference with Appeals Court re: contents of appendix; emails with OC re: same.	0.5	185.00	92.50
6/8/2011	DCH Draft appellate brief; prepare appendix.	5	185.00	925.00
6/9/2011	DCH Draft appellate brief.	3.1	185.00	573.50
6/15/2011	DCH Emails with K. Speidel re: scheduling meeting.	0.1	185.00	18.50
6/17/2011	DCH Emails re: scheduling meeting with developer.	0.2	185.00	37.00
6/30/2011	DCH Emails with K. Speidel re: settlement meeting; telephone conference with OC re: status report to HAC; draft status report.	1.2	185.00	222.00

EXPENSES

5/3/2011	Courier expense	14.00	14.00
6/7/2011	Courier expense	14.00	14.00
6/16/2011	Printing expense for Superior Court	5,745.65	5,745.65
6/23/2011	Courier expense	14.00	14.00
6/24/2011	Printing expense, appellate brief and record appendix	429.00	429.00
6/27/2011	Courier expense	42.00	42.00
6/27/2011	Courier expense	17.00	17.00

Invoice Total

Thank you for your business.

Law Offices of
Daniel C. Hill

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Charlestown, MA 02129

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Matter: **Hollis Hills 40B**

<u>Date of Service</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
6/27/2011	Courier expense	17.00		17.00
7/6/2011	FDX#822158615000794	5.66		5.66
7/6/2011	FDX#822158615000800	5.66		5.66
	Total Reimbursable Expenses			6,303.97

Invoice Total **\$8,264.97**

Thank you for your business.